

Dr. B. B. Hegde First Grade College, Kundapura

REGULATIONS GOVERNING CERTIFICATE COURSE

1. **Title:** The programme shall be called Certificate course in respective disciplines.
2. **Eligibility for Admission:** A candidate admitted to any degree in Dr. B. B. Hegde First Grade College is eligible for admission to certificate course.
3. **Duration:** Duration of the certificate course shall be minimum of 30 hours of instruction including practical and should be completed in an academic year.
4. **Medium of instruction:** Medium of instruction and examination shall be in English/Kannada.
5. **Attendance:** A candidate shall be considered to have a satisfied requirement of attendance for the programme, if he/ she attends not less than 75% of classes actually held in each subject computed for theory or practical where ever applicable. However, shortage of attendance of 60% is condoned by the coordinator of the certificate course or the Principal.
6. **Hours of instruction and examination:** 30 hours minimum instruction.

Hours: 2 hrs/ week

Duration of Exam: 3 hrs.

Max. Marks: 100/Subject

Min. Marks: 35%

Percentage of marks for declaration of grades: The grades are declared as following:

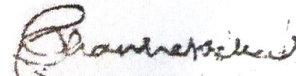
Aggregate percentage	Grade point	Alpha sign grade	Class
90% and above	9	O	First class with distinction
80% and above but below 90%	8	A++	
70% and above but below 80%	7	A+	
60% and above but below 70%	6	A	First Class
55% and above but below 60%	5	B+	High Second Class
50% and above but below 55%	4	B	Second Class
35% and above but below 50%	3	C	Pass Class
Below 35%	2	D	Fail

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Principal

Dr. B. B. Hegde First Grade College
Kundapura - 57620



Principal

Dr. B. B. Hegde First Grade College

Kundapura

GUIDELINES FOR CONDUCTING CERTIFICATE COURSE

IN

Dr. B. B. Hegde First Grade College, Kundapura

1. The Students are permitted to take up any number of certificate courses according to their wish during the regular study in the College.

2. Admission procedure for certificate course:

2.1 Each department should provide the detailed syllabus and examination pattern of certificate course by the last working day of academic year for admission in the next academic year for the programme to the coordinator of certificate course.

2.2 The Coordinator would prepare the list of all available certificate courses and publish it in the prospects of the College and publish in the College notice board for admission.

2.3 A student desired to admit to certificate course shall obtain application form from College office and submit it to the Head of the department of the concerned department organizing certificate course.

2.4 The Head of the department of departments should submit the application form to the coordinator.

2.5 The coordinator should publish the list of selected candidates and students should pay the fee within a week after publication of list.

2.6 The Head of the departments are required to enroll the students for classes after verifying fee paid receipt.

2.7 A student once joined the course is not permitted to discontinue for any reason and in no circumstances the fee paid will be refunded.

3. Examination:

3.1 After completion of course each department should submit the attendance particulars and details of class conducted to the coordinator, on approval of coordinator the examination process can be initiated.

3.2 Each department should prepare question paper in accordance with the regulations and conduct the examination.

- 3.3 After the evaluation, mark sheet of students should be submitted to coordinator of the programme as per the schedule.
- 3.4 If student fails to get the minimum percentage of marks then they should appear for re-examination when it is offered.
- 3.5 The certificate will be issued by the coordinator through College office with seal and signature of the Principal.

4. Academic calendar for certificate course:

- 4.1 Admission to the course: Within 15 days after reopening of College/ Semester.
- 4.2 Publication of selected course: First week after reopening of College/Semester.
- 4.3 Payment of fees: Within third week after reopening of College/Semester.
- 4.4 Submission of shortage of attendance and course completion form to coordinators: Two weeks before commencement of examination.
- 4.5 Examination: one week before last week of respective academic year/ semester.
- 4.6 Announcement of result: Before commencement of next academic year.
- 4.7 Issue of certificate: First week of next academic year/ semester.

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**Dr. B. B. Hegde First Grade College
Kundpaura - 576201**



Principal

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REMUNERATION AND FEES OF CERTIFICATE COURSE

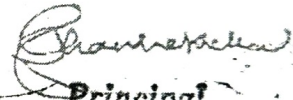
1. Remuneration for the conductance of course should be approved by the coordinator of the course and the Principal of Dr. B. B. Hegde First Grade College, Kundapura.
2. Remuneration for teachers should be predecided in consultation with coordinator and the Principal by respective head of the departments or programme in-charge of respective course.
3. The fee for each course should be decided by the coordinator of the course with consultation of the Principal.
4. The fee would be collected by the college office and all the expenses will be paid by the office.
5. Except in the case of unavoidable conditions, expenses of the course should not exceed the income.

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**Documents to be submitted to the Coordinator of Certificate
course
by the HOD**

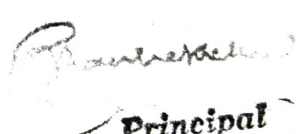
1. Application Form
2. Certificate Course Profile
3. Syllabus copy in prescribed format
4. Budget Form
5. List of students with allotted Register No.
6. Admission Register
7. Attendance Register
8. Attendance Shortage Form
9. Course Completion Form
10. Expense Form With Bills
11. Marks Card

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Dr. B.B. Hegde First Grade College, Kundapura

CERTIFICATE COURSE -2017-18

COURSE NAME: CONSUMER EDUCATION

Co-ordinators:

- Mr. Hameesha B 
- Mr. Shivaraj C 

Introduction :

'Consumer Education' provides the public with the information and its needs on products and services.

Objectives

- To gain knowledge on consumer education.
- To understand the rights and responsibilities of consumers.

Learning outcomes:

Students will be able to make better purchase decisions and provides better standard of living.

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Dr. B.B. HEGDE FIRST GRADE COLLEGE KUNDAPURA

Certificate Course in Consumer Education

Final Examination- February 2018

Time : 3 hours

Maximum marks : 100

SECTION -A

(2X5=10)

Answer all the questions.

1. a) Who is a customer?
- b) Who is the father of consumer education?
- c) What is consumer credit?
- d) What is consumer education?
- e) What is consumer movement?

SECTION -B

Answer all the questions.

(10x5=50)

1. Write a note on consumer protection act.
2. Explain the factors affecting the consumer behaviour?
3. Why is it necessary to give consumer education?
4. What are the challenges faced by the consumer?
5. Explain the advantages and disadvantages of consumer credit.

SECTION -C

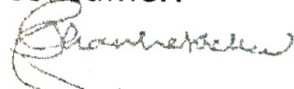
(20X2=40)

Answer all the questions.

1. What are the problems faced by the consumer? Explain the solutions to consumer problems?
2. Explain the rights and responsibilities of consumer.

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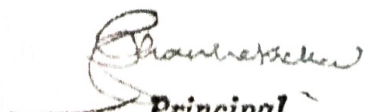
Dr. B.B. HEGDE FIRST GRADE COLLEGE KUNDAPURA
CERTIFICATE COURSE - CONSUMER EDUCATION
YEAR 2017-18

S.L.No	Roll No.	NAME	Class
1	2308	ANANTH NAYAK	BCOM SECOND
2	2312	ARCHANA	BCOM SECOND
3	2317	ASHWINI S PUTHRAN	BCOM SECOND
4	2320	DEEPTHI	BCOM SECOND
5	2329	KAVITHA	BCOM SECOND
6	2333	N. GOUTHAMI SHETTY	BCOM SECOND
7	2344	PRAJWAL SHETTY	BCOM SECOND
8	2405	AKSHATHA	BCOM SECOND
9	2409	ANITHA POOJARY T	BCOM SECOND
10	2414	ASHRITHA	BCOM SECOND
11	2416	CHAITHRA	BCOM SECOND
12	2419	DINESH MARATI	BCOM SECOND
13	2421	J L AMRUTHA	BCOM SECOND
14	2422	JAHNAVI	BCOM SECOND
15	2430	NAMRUTHA	BCOM SECOND
16	2431	NEETHA	BCOM SECOND
17	2439	POORNIMA H	BCOM SECOND
18	2441	PRAGATHI	BCOM SECOND
19	2450	RANJITHA	BCOM SECOND
20	2452	RENITA	BCOM SECOND
21	2911	ARATHI U N	BCOM FIRST
22	2916	ASWITHA	BCOM FIRST
23	2924	DHANIK	BCOM FIRST
24	2926	GANESHA KUMAR	BCOM FIRST
25	2928	JAYALAKSHMI	BCOM FIRST
26	2944	QUINTIN	BCOM FIRST
27	2954	SHASHIDHAR	BCOM FIRST
28	2960	SHRUTHI	BCOM FIRST
29	2963	SHYAMALA	BCOM FIRST
30	3007	AKSHATHA GANIGA	BCOM FIRST
31	3025	LEELAVATHI	BCOM FIRST
32	3028	MANORAJ	BCOM FIRST
33	3031	NAYANA DEVADIGA	BCOM FIRST
34	3082	VIJETHA	BCOM FIRST
35	3088	SANGEETHA	BCOM FIRST

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Kundapura -576201

Dr. B.B.HEGDE FIRST GRADE COLLEGE KUNDAPURA

Certificate courses: 2017-18

Result Sheet

Course Name: CONSUMER EDUCATION

Total Marks: 100

Co-ordinators: HAREESHA.B

Sl. No.	Student Name	Marks obtained	Grade Point	Alpha Sign Grade
1.	Ananth nayan	94	9	O
2.	Achasa	90	9	O
3.	Ashwini S puthvar	84	8	A++
4.	Deepthi	76	7	A+
5.	Kaveella	84	8	A++
6.	Ms. Govthani Shetty	89	8	A++
7.	Prayasa Shetty	90	9	O
8.	Akhil	92	9	O
9.	Anika Poojary T	92	9	O
10.	Anvitha	76	7	A+
11.	Chaitra	84	8	A++
12.	Devi Marathi	89	8	A++
13.	J.L. Anvitha	95	9	A++
14.	Sahani	90	9	A++
15.	Samruddhi	81	8	A++
16.	Seetha	84	8	A++
17.	poornima H.	89	8	A++
18.	Prayathi	92	9	O
19.	Ranjitha	92	9	O
20.	Rishita	74	7	A+
21.	Arathi U.N.	92	9	O
22.	Anvitha	93	9	O
23.	Alamika	76	7	A+
24.	Ganesh Kumar	84	8	A++
25.	Jayalaxmi	86	8	A++
26.	Quentin	93	9	O
27.	Charvi Dhas	92	9	O
28.	Chappala	83	8	A++
29.	Shruti	94	9	O

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30.	Amitalita Ganyja	79	7	AT
31.	Lehakarati	78	7	AP
32.	Mano Ray	79	7	AT
33.	neayana Desaiya	84	8	AT
34.	vijela	93	9	D
35.	Sapeella	69	6	A

Abk


Co-ordinator

(Certificate Course)

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Principal

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Dr. B. B. Hegde First Grade College
Kundapura - 576201

**Dr. B.B. Hegde First Grade College, Kundapura
Department of Commerce & Management**

**CERTIFICATE COURSE ON CONSUMER EDUCATION
SYLLABUS**

Max marks:100

Total marks:40

Chapter1:Introduction to consumer education: 10hrs

Introduction, Definition of consumer education, basic concepts of consumer education (consumer product, behaviour, forum, footfalls), advantages, problems faced by consumers, solution to consumer problems.

Chapter 2:Law for consumer protection: 8hrs

Standardisation marks, consumer movement, consumer expectations.

Chapter 3: Health & life insurance: 8hrs

Health care providers, health plans, consumer rights & responsibilities.

Chapter 4:Saving money, Investing & credit: 8hrs

Advantages and disadvantages of consumer credit, credit rights and Simple & compound interest, Saving and investing basics, Mutual fund, Stocks and retirement investments.

Chapter 5:Money management:

Taxes, how to files a tax returns, Banking services.

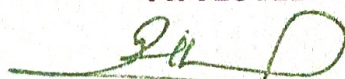
Reference books:

Business Ethics – shailendrakumarAlokkumar Rai

Income Tax and GST –Dr.H.CMehrotra

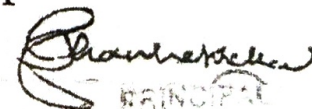
General Insurance Guide –Dr.L.P. GUPTA

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**Dr. B. B. Hegde First Grade College
Kundapura - 576201**



PRINCIPAL

**Dr. B. B. Hegde First Grade College
Kundapura**

Dr. B. B. Hegde First Grade College, Kundapura

Application for Certificate Course 2017-18

Name of the Student : ANANTH NAYAK
Class & Section : II BCOM
Roll No. : 2308
Father's Name : Laxmi Nayak
Contact Number : 996275773
Permanent Address : Sri Vigneshwara Krupa
Garapalhi Kalli

Percentage of Marks

SSLC	PUC	I Sem.	II Sem.	III Sem.	IV Sem.	V Sem.	VI Sem.
86.21	56.67	58.67	65.47	75.76			

Interested in Consumer Education **Certificate Course**

- Yakshagana
 - Consumer Education
- (Choose any one Certificate Course)

Undertaking :

I abide all the rules and regulations relating to the certificate courses offered by the Department.

Signature of the Parent

Ananth Nayak
Signature of the Student

Date : 05/07/17

Place : Kundapura

(For office use only)

Admitted to Consumer Education Certificate Course during the Academic Year 2017-18.

Dr. B. B. Hegde First Grade College, Kundapura

Application for Certificate Course 2017-18

Name of the Student : PRATYAKSH SURESH
Class & Section : II B Com
Roll No. : 2344
Father's Name : Prabhakar
Contact Number : 7259328547
Permanent Address : Buddemane Bijoor
Beyndoor Ty - idipi

Percentage of Marks

SSLC	PUC	I Sem.	II Sem.	III Sem.	IV Sem.	V Sem.	VI Sem.
60+	69+	61+					

Interested in Consumer Education Certificate Course

- Yakshagana
- Consumer Education
(Choose any one Certificate Course)

Undertaking :

I abide all the rules and regulations relating to the certificate courses offered by the Department.

Signature of the Parent

Pratya
Signature of the Student

Date : 7/8/2017

Place : Kundapura

(For office use only)

Admitted to Consumer Education Certificate Course during the Academic Year 2017-18.



Dr. B. B. HEGDE FIRST GRADE COLLEGE
KUNDAPURA

Certificate Course

CONSUMER EDUCATION

This is to certify that Mr./Miss.....*PRAJWAL*.....*SHETTY*.....

has successfully completed Consumer Education Certificate Course during the year....*2017-18*.....

[Handwritten Signature]

Principal
Dr. B. B. Hegde First Grade College
KUNDAPURA



ATTESTED
Dr. B. B. Hegde First Grade College
KUNDAPURA - 576201

[Handwritten Signature]
Chief Co-ordinator



Dr. B. B. HEGDE FIRST GRADE COLLEGE
KUNDAPURA

Certificate Course

CONSUMER EDUCATION

This is to certify that Mr./Miss.....ANANTHA.....NAYAK.....

has successfully completed Consumer Education Certificate Course during the year...2012-13.....

Principal
Dr. B. B. Hegde First Grade College



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Chief Co-ordinator